



TOWN OF ASHLAND CITY COUNCIL MEETING MINUTES

August 13, 2019

6:00 PM at Ashland City Municipal Building
101 Court Street, Ashland City, Tennessee

CALL TO ORDER at 6:00 PM by Mayor Allen.

ROLL CALL

Present: Mayor Steve Allen, Vice Mayor Daniel Anderson, Mr. Tim Adkins, Ms. Alwilda Binkley, Mr. Roger Jackson, and Mr. Chris Kerrigan.

Absent: Ms. Lisa Walker.

PLEDGE OF ALLEGIANCE AND PRAYER – Mayor Steve Allen stated he would like to introduce the new Chaplain Charles Gaines. He then requested Chaplain Gaines to lead the pledge and prayer.

CONSIDERATION OF AGENDA

A motion made by Councilman Jackson, seconded by Vice Mayor Anderson to approve the August 13, 2019 agenda with the change of adding the oath office. Motion passed unanimously by voice vote.

CONSIDERATION OF MINUTES

A motion made by Councilman Adkins, seconded by Councilman Kerrigan to approve the July 16, 2019 minutes as typed. Motion passed unanimously by voice vote.

PUBLIC FORUM

- A. Amanda Melton- Dog Park.** Ms. Amanda Melton stepped forward and stated she is here tonight to discuss a dog park. She further stated she has a Facebook group with 500 people who are in support of getting a dog park started. Ms. Melton said there are several fundraising and grant opportunities, including a grant for between \$25,000 and \$100,000 for construction of a dog park. Councilwoman Binkley asked where we could put a dog park. Ms. Melton responded Caldwell Park or Riverbluff. Councilwoman Binkley told Ms. Melton the Caldwell Park is for sale. Councilman Adkins questioned what the deadline is for the grant. Ms. Melton responded the deadline for this year has passed, but it will reopen in the spring of next year. Councilwoman Binkley questioned who would run the park and what would happen if the dogs fight. Ms. Melton responded there would be those that do not pick up after their dogs, but there are several people who would help take care of that when they are there and the owners are responsible for their dog's behavior. Ms. Melton stated if there is an issue the police and animal control would be contacted. Councilman Kerrigan stated the best thing to do is to get with the Parks Director, Scott Sampson, in order to see where we could put a dog park. Ms. Melton agreed to discuss further with Mr. Sampson and encouraged everyone to look up the Dog Park Pack group on Facebook. Mayor stated we can look at property and further discuss at workshop.
- B. Gerald Greer- Election.** Mr. Gerald Greer stepped forward and stated he moved to Ashland City three years ago and back in December he told council he would be running in the next election. He further stated he wanted to appear before council tonight to announce he will be running for council.
- C. Phillip Buckner- Water Bill.** Mr. Phillip Buckner stepped forward and stated he had a leak in his toilet due to a flapper hanging. He further stated he had fixed the issue and has given an affidavit and receipt to the front office. Mayor stated Mr. Buckner's bill totaled \$188.27 and normally averages \$66.24. A motion was made by Vice-Mayor Anderson, seconded by Councilman Jackson, to adjust the bill down to an average. Vote on motion: Anderson-yes, Jackson-yes, Kerrigan-yes, Adkins-yes, Binkley-yes, and Mayor-yes.
- D. Rhonda Rives- Water Bill.** Ms. Rives stepped forward and stated she had a leak in a water spicket. Mayor stated the bill totaled \$1,346.26 and normally averages \$74.93. A motion was made by Vice-Mayor Anderson, seconded by Councilwoman Binkley, to adjust the bill down to an average. Vote on motion: Anderson-yes, Binkley-yes, Jackson-yes, Kerrigan-yes, Adkins-yes, and Mayor-yes.
- E. Janice Pemberton- Water Bill.** Ms. Pemberton stepped forward and stated she had a leak under the sink faucet that caused a high water bill. Mayor stated Ms. Pemberton's bill totaled \$277.43 and normally averages \$23.37. A motion was made by Councilman Jackson, seconded by Vice-Mayor Anderson, to adjust Ms. Pemberton's bill down to an average. Vote on motion: Jackson-yes, Anderson-yes, Kerrigan-yes, Adkins-yes, Binkley-yes, and Mayor-yes.
- F. Water Bills.** Ms. Kellie Reed stated there are several customers who requested she represent them tonight at council for high water bills: Ryan Chandler with a leaking toilet who had 2 high bills \$98.08 and

\$108.57, but normally averages \$57.50. Mary Connor with a leaking toilet who had 2 high bills \$150.68 and \$130.19, but normally averages \$42.00. Melissa Eslick did not have a leak, but left the water hose running in the pool a week before noticing it. Her 2 high water bills were in the amount of \$312.67 and \$186.76, but normally averages \$32.10. Buddy Nicholson had a toilet leak with a leak bill totaling \$427.39, but normally averaging \$59.83. Ester Young had a leaking toilet which caused 2 high bills in the amount of \$143.34 and \$123.61, but normally averages \$60.71. A motion was made by Vice-Mayor Anderson, seconded by Councilwoman Binkley, to adjust the bills down to an average. Vote on motion: Anderson-yes, Binkley-yes, Adkins-yes, Kerrigan-yes, Jackson-yes, and Mayor-yes.

OATH OF OFFICE

Mayor requested Chaplain Charles Gaines step forward in order to recite the oath of office. Chaplain Gaines stepped forward and recited the oath led by Mayor Allen.

OLD BUSINESS

- A. **Resolution: A.O. Smith Berm.** A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY TO APPROVE SUPPORT OF THE A.O. SMITH BERM PROJECT. Councilwoman Binkley stated she went down and saw the area where the lake will be and it is beautiful down there. Further, she would just like to make sure they aerate the water where it will not be stale. Chief Chuck Walker stated for tonight the resolution just states they will abide by the state for water quality for a period of five years. City Attorney Ms. Jennifer Noe stated this is just to provide a little guidance in order to move forward with contracts. A motion was made by Councilman Anderson, seconded by Councilman Kerrigan, to approve the A.O. Smith Berm Resolution. Vote on motion: Anderson-yes, Kerrigan-yes, Adkins-yes, Binkley-yes, Jackson-yes, and Mayor-yes.
- B. **Ordinance: Amend Title 16 Chapter 1: Section 16-114.** AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE TO AMEND SECTION 16-114 OF THE MUNICIPAL CODE REGULATING INSTALLATION OF SIDEWALKS. A motion was made by Councilwoman Binkley, seconded by Councilman Adkins, to approve the Ordinance to amend Title 16 Chapter 1: Section 16-114 regulating sidewalks. Vote on motion: Binkley-yes, Adkins-yes, Kerrigan-yes, Jackson-yes, Anderson-yes, and Mayor yes. **2nd Reading.**
- C. **Ordinance: Amending Budget Ordinance #525 (Certified Tax Rate).** AN ORDINANCE OF THE TOWN OF ASHLAND CITY, TENNESSEE AMENDING BUDGET ORDINANCE #525 FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020. A motion was made by Councilman Jackson, seconded by Councilman Kerrigan, to approve the Ordinance amending budget ordinance 525. Vote on motion: Jackson-yes, Kerrigan-yes, Adkins-yes, Binkley-yes, and Mayor-yes. **2nd Reading.**

NEW BUSINESS

- A. **GNRC Contract Amendment 1 Tennessee Housing Development Agency.** A motion was made by Councilwoman Binkley, seconded by Councilman Adkins, to approve the GNRC Contract Amendment 1. Vote on motion: Binkley-yes, Adkins-yes, Anderson-yes, Jackson-yes, Kerrigan-yes, and Mayor-yes.
- B. **GNRC On-call Planning Agreement.** A motion was made by Councilman Jackson, seconded by Councilman Kerrigan, to approve the GNRC On-call Planning Agreement. Vote on motion: Jackson-yes, Kerrigan-yes, Adkins-yes, Binkley-yes, Anderson-yes, and Mayor-yes.
- C. **Parman Energy Group Agreement.** Mr. Clint Biggers stated this is for a diesel fuel tank for Public Works. Ms. Noe stated there is a change to number five in the agreement to add as allowed by law. A motion was made by Councilman Jackson, seconded by Councilman Kerrigan, to approve the Parman Energy Agreement. Vote on motion: Jackson-yes, Kerrigan-yes, Adkins-yes, Binkley-yes, Anderson-yes, and Mayor-yes.
- D. **Johnson Controls Agreement (Police Department Air Conditioner).** A motion was made by Vice-Mayor Anderson, seconded by Councilwoman Binkley, to approve the Johnson Controls Agreement. Vote on motion: Anderson-yes, Binkley-yes, Adkins-yes, Kerrigan-yes, Jackson-yes, and Mayor-yes.
- E. **CEC Engineering Agreement Bicentennial Trail Bridge Handrail design.** Ms. Noe stated she had several changes to this agreement as well as the following agreement. A motion was made by Councilwoman Binkley, seconded by Councilman Adkins, to approve the CEC handrail design agreement with the changes recommended by Ms. Noe. Vote on motion: Binkley-yes, Adkins-yes, Kerrigan-yes, Jackson-yes, Anderson-yes, and Mayor-yes.
- F. **CEC Engineering Agreement Bicentennial Trail Chapmansboro Crossing.** A motion was made by Councilman Jackson, seconded by Councilman Kerrigan, to approve the CEC Chapmansboro Crossing agreement with the changes recommended by Ms. Noe. Vote on motion: Jackson-yes, Kerrigan-yes, Adkins-yes, Binkley-yes, Anderson-yes, and Mayor-yes. Councilwoman Binkley questioned if anyone has

checked with RJ Corman. Mr. Sampson confirmed he received approval from the county mayor in an email, but not from RJ Corman, but he would check into it.

- G. **ATA Audit Agreement.** Mayor stated the new IT Technician started working on Monday and this will be for an IT audit of the city. A motion was made by Councilman Adkins, seconded by Vice-Mayor Anderson, to approve the ATA Audit Agreement. Vote on motion: Adkins-yes, Anderson-yes, Jackson-yes, Kerrigan-yes, Binkley-yes, and Mayor-yes.
- H. **BMI Music Licensing Agreement.** A motion was made by Councilwoman Binkley, seconded by Councilman Jackson, to approve the BMI Agreement with the recommended change by Ms. Noe. Vote on motion: Binkley-yes, Jackson-yes, Anderson-yes, Adkins-yes, Kerrigan-yes, and Mayor-yes.
- I. **Filming Agreement.** Ms. Noe stated this is for the movie being filmed in the county and city and they will be using some of the city property and will need this agreement. She further stated they have sent us a certificate of liability insurance naming the city as a secondary insurance. A motion was made by Councilman Kerrigan, seconded by Councilman Adkins, to approve the filming agreement. Vote on motion: Kerrigan-yes, Adkins-yes, Binkley-yes, Anderson-yes, Jackson-yes, and Mayor-yes.
- J. **Resolution: Official Newspaper.** A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY TO DESIGNATE THE EXCHANGE AS THE OFFICIAL NEWSPAPER FOR PUBLICATION OF OFFICIAL NOTICES OF THE CITY. A motion was made by Councilman Kerrigan, seconded by Vice-Mayor Anderson to approve the Resolution to adopt an official newspaper of publication. Vote on motion: Kerrigan-yes, Anderson-yes, Jackson-yes, Adkins-yes, Binkley-yes, and Mayor-yes.
- K. **Ordinance: Hotel Motel Tax.** AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE TO ESTABLISH A HOTEL-MOTEL TAX. A motion made by Councilman Jackson, seconded by Councilman Kerrigan, to approve the Ordinance for Hotel Motel Tax. Vote on motion: Jackson-yes, Kerrigan-yes, Adkins-yes, Binkley-yes, Anderson-yes, and Mayor-yes.
- L. **Assistance with Bi-Centennial Trail from Army National Guard.** Mr. Sampson stated a letter was sent to the Army National Guard requesting assistance in construction of the trail. Further, the city would be required to provide material, but the cost of labor would be no cost if utilized.

SURPLUS PROPERTY NOMINATIONS

A. Water & Sewer Department

- 1. Ford Sewer Jet Truck
- 2. LOCOSC Scale
- 3. Grasshopper Lawnmower
- 4. Sampler

B. Public Works Department

- 1. Perkins 900 Series Diesel Engine

C. ½ Water and Sewer and ½ Public Works Departments

- 1. HP Design Jet T1100 Printer for plans
- 2. HP Office Jet Pro Printer
- 3. Toshiba Computer Desktop
- 4. Kenwood Truck Radios
- 5. Kenwood Handheld Radios
- 6. 5 Gateway Laptop Computers. Vice Mayor Anderson asked if all the surplus items for the Water and Public Works could be done altogether. Ms. Reed confirmed it can be done. A motion was made by Vice-Mayor Anderson, seconded by Councilman Kerrigan, to approve all items requested for surplus by the Public Works and Water Department. All approved by voice vote.

D. General Government

- 1. Tennessee Waltz Property- .10 acres. Councilwoman Binkley asked how much land this is. Mayor stated .10 acres. Ms. Reed stated they can set a minimum bid. A motion was made by Councilman Jackson, seconded by Councilman Kerrigan to approve the surplus of land on Tennessee Waltz Parkway. All approved by voice vote.

EXPENDITURE REQUESTS:

- A. **Police Department: 2- 2020 Ford utility vehicles.** A motion was made by Councilman Jackson, seconded by Councilman Kerrigan, to approve the purchase of the vehicles on state contract. All approved by voice vote.

OTHER BUSINESS

- A. **A.O. Smith Berm.** Vice-Mayor Anderson questioned when they will begin constructing the berm. Mayor stated Mr. Mike Head may be able to give more insight on this. Mr. Head stated they hope to begin

construction by the middle of next year and at this time that is their best estimate.

- B. **Vacant HR Position.** Mayor stated he has worked with Ms. Reed and they have come to a solution for the vacant HR position and she will begin assuming the duties of human resources and will be available for anyone who may need help.

ADJOURNMENT

A motion made by Vice-mayor Anderson, seconded by Councilwoman Binkley to adjourn. Motion passed unanimously by voice vote. Meeting adjourned at 6:51 p.m.


MAYOR STEVE ALLEN


CITY RECORDER KELLIE REED, CMFO, CMC